

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SCHOOL COMMITTEE MINUTES
MONDAY, JUNE 8, 2009

SCHOOL COMMITTEE MEMBERS

Stephanie Peters, Chair (present)
Catherine Bowes Vice Chair (present)
Marianne Harte, Secretary (present)
Kristen Evans, Member (present)
Kevin Richardson (absent)

STAFF MEMBERS PRESENT

Kathleen Tyrell, Superintendent
Joy Turpie, Assistant Superintendent
David Twombly, Director of Operations
Margaret Ollerhead, Policy Coordinator
Maureen Robishaw, Superintendent Secretary

1.0 Call to Order

The meeting was called to order by Stephanie Peters at 7:04 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the Salute to the Flag.

2.0 Approval of Agenda

Motion: Catherine Bowes **Second:** Marianne Harte
Moved to approve agenda as presented.
Vote: 4-0-0

3.0 Input from Public on Agenda Items

None

4.0 Student Representative

None

Stephanie Peters stated that the high school graduation was spectacular. The students and staff did a great job. She said she hoped grad night was a great success.

5.0 Hull Teacher Association Representative's Report

None

Kristen Evans stated that the HTA was invited to attend the School Committee meeting as requested by a community member at the last meeting. She said correspondence was received from the HTA president. She read the following statement from the School Committee:

"The FY10 budget process began in July 2008 with the formation of town-wide and school budget groups. Many meetings of each group were held to discuss the town and school budgets and the fiscal challenges that lay ahead for the town. Next the development of the FY2010 school budget began in September 2008 after receiving input from the Leadership Team regarding academic priorities for the 2009-2010 school year. This budget was presented to the town in November 2008. At this point School Committee began a series of community forums before each School Committee meeting. We met directly with teachers from each school as well as solicited input from different parent groups and community members throughout the course of the past six months. The Leadership Team through their School Councils offered input and Dr. Tyrell and Dr. Turpie held open office hours to solicit feedback regarding budget priorities. During this time there were many opportunities for the HTA to provide and work in a collaborative format to provide input regarding reductions that were made in the 2010 budget. The School Committee remains dedicated to

continuing the strides that were made in academic achievement and to improve in areas that still need work based on limited budget resources. The School Committee has completed their discussion on the 2010 budget and are moving forward to the 2011 budget on how to provide the best education possible to the students of Hull. As we move ahead we will continue this collaborative effort. We received notification last Friday through the Superintendent from the president of the HTA that the HTA has met and formulated an action plan to deal with this situation and will be holding a parents forum the last week in June. We the members of the School Committee respectfully request to be invited to that parent forum. Thank you."

6.0 Approval of Minutes
None

7.0 Business Items – Superintendent

7.1 Introduce New Hull High School Assistant Principal

Dr. Tyrell introduced Scott Sivo as the new Assistant Principal at Hull High School effective July 1, 2009. Mr. Sivo was the selection of Michael Devine, the incoming Hull High School Principal and the Assistant Principal Selection Committee. Mr. Sivo holds a Bachelors degree from Colby College and will be completing his Masters Degree this summer at Endicott College. He has taught at Hull High School in the history department for the past four years. Prior to coming to Hull he taught two years in rural North Carolina in the "Teach for America" program. He brings that background to us also. One of the things about Mr. Sivo's appointment is it will provide continuity. He has done his internship under the guidance of Mr. Jonathan Ford, Hull High School Principal and Ms. Allyn Coppock, Hull High School Assistant Principal, so he understands the inner workings of the administration. Dr. Tyrell looks forward to working with Mr. Sivo in his new capacity.

Mr. Sivo thanked the Superintendent and School Committee for offering him this opportunity. He also thanked Mr. Ford and Ms. Coppock for their support and guidance. He is looking forward to working with Mr. Michael Devine and undertaking the responsibilities of Assistant Principal this July.

7.2 L.M. Jacobs School Improvement Plan – Mr. Donna Tobin

Ms. Donna Tobin, L.M. Jacobs School Principal said that based on the five year Strategic Plan the Jacobs School Improvement Plan was developed by the Jacobs School Council. Ms. Tobin presented and discussed the following objectives:

- Communication
 - To improve communication to school parents and community members by varying the communication vehicles and through consistent scheduling of communications
 - To expand the role of the Assessment Development Committee to include parent outreach opportunities
- Curriculum and Instruction
 - To develop a comprehensive school map for units of study in ELA from PreK-Grade 5
 - Develop consistent expectations for students and teachers for developing a Learning Community with Effective Classroom Environments
 - To Develop a Comprehensive After School Community Learning Center that encompasses all current programs under one program and supports student academic and social support needs
- Student Academic Support
 - To identify and develop plans for students not on IEPs who perform poorly on assessments or struggle with meeting the demands of the classroom curriculum and provide in school and after school interventions to allow for effective progress
 - To develop clear and consistent guidelines for expectations regarding our Learning Community where all students feel success, engaged, and important
- Human Resources and Professional Development

- Offer a variety of Professional Development Opportunities for all staff members
- Assessment and Evaluation
 - Expand the Assessment Development Team to a School Wide Learning Community Liaison Team
 - To ensure that student growth from year to year is actual and recognizable based on the strategies outlined in the Units of Study Mapping
- Financial and Asset Management
 - To develop procedures and best practices for ordering, receiving and tracking supplies and materials

Ms. Tobin discussed teacher participation in a book discussion group. Stephanie Peters requested teachers from the book discussion group come to a future School Committee meeting.

Motion: Marianne Harte

Second: Kristen Evans

Moved to accept the L.M. Jacobs School Improvement Plan as presented subject to funding.

Vote: 4-0-0

7.3 Memorial Middle School Improvement Plan – Ms. Lynda Feeney

Dr. Tyrell stated that Ms. Feeney had a scheduling conflict and requested this item be tabled and placed on the June 22, 2009 School Committee agenda.

7.4 Hull High School Improvement Plan – Mr. Jonathan Ford

Mr. Jonathan Ford, Hull High School Principal, presented and discussed the Hull High School Improvement Plan developed and approved by the Hull High School Council as follows:

- Communication
 - Provide additional information to parents and students that will allow the high school to build a more comprehensive and productive relationship with the people it serves and increase parental involvement
- Curriculum and Instruction
 - Improve all high school curriculums
- Student Academic Support
 - Adjust the Hull High School Writing Initiative to provide academic support to students preparing for the MCAS in English Language Arts
- Human Resources and Professional Development
 - Improve instruction at Hull High School while creating a common language to discuss quality instruction
 - Improve the quality of the curriculum at Hull High School
- Assessment and Evaluation
 - Survey past graduates to determine how well Hull High School prepared them to enter college/work force
 - Provide the community with a comprehensive annual review of Hull High School

Catherine Bowes thanked Jonathan Ford for all he has done during his four year tenure at Hull High School.

Kristen Evans said the School Committee had received an email from Cathy Crawford, Memorial Middle School parent regarding the honors program at Hull High School. Mr. Ford explained how the honors program at Hull High School would work next school year.

Motion: Catherine Bowes

Second: Marianne Harte

Moved to approve the Hull High School Improvement Plan subject to funding.

Vote: 4-0-0

7.5 Operations Update – Mr. David Twombly

Mr. David Twombly, Director of Operations, responded to questions and concerns from a previous School Committee meeting regarding transportation and food services issues.

The questions and responses are as follows:

Can we identify a town owned location to store the North River buses and put those saving towards reducing our transportation cost (perhaps “N” Street)?

- That the property at N Street is not big enough or secure enough
- The town would need to have liability/property insurance, which would be a cost factor
- A Street where the buses are parked now is centrally located and residents are used to the bus traffic, a new location would probably be met with residence from residents

Can we place advertising inside or outside the buses to help reduce our transportation cost?

- The owner of the North River Bus Company asked where the revenues would go for this advertising
- Not too many districts have advertising on school buses
- Mr. Belyea, North River Bus Company is not interested in advertising on his buses

Could North River Bus Company, Cohasset School Department and Hingham School Department collaborating on school transportation?

- Cohasset said that new buses are needed
- Cohasset bus drivers are part of the Norfolk County pension system. Those workers would need to be privatized
- Mr. Belyea discussed this possibility with Cohasset last year and he would need to relocate the bus depot closer to Cohasset

In the police log it was mentioned that special education vans received motor vehicle citations.

Twice a year the State Police randomly pull over school vans checking for violations

Mr. Twombly spoke with two of our special education van companies. One of the companies had no violations and the other transportation company was cited for not having their lettering visible enough for drivers to see. There are a number of Hull residents that drive special education vans that transport students in other towns. We also have a number of vans coming to the Jacobs School for the South Shore Collaborative classes from surrounding communities

Do we receive police reports if a van operator/bus driver receives a citation from the police department?

Transportation companies do notify us if a citation is issued, or there is an accident.

The point of sale/on-line payment system for lunches questions.

Ms. Judith Saide, MIS Director and Mr. Michael Berkey, Food Service Director are working on implementing a point of sale/on-line payment system for school lunches. They are reviewing multiple software packages focusing on the cost to purchase/upgrade a system focusing on the implementation process.

Mr. Twombly suggested inviting Ms. Saide and Mr. Berkey to a School Committee meeting in September.

Board of Health Inspections

All buildings are inspected prior to school opening in September. The board of Health was contacted for the article in the Boston Globe. All inspection records were submitted and we were not cited on any areas.

7.6 2009-2010 School Committee Meeting Dates

Stephanie Peters suggested adding a tentative School Committee meeting on July 20, 2009. She also suggested having Community Outreach Forums prior to every other School Committee meeting beginning on September 14, 2009.

Motion: Catherine Bowes

Second: Marianne Harte

Moved to approve the following School Committee dates and Community Outreach Forums for 2009 -2010 with the addition of a tentative School Committee meeting on July 20, 2009:

Hull School Committee Meetings

Monday, July 20, 2009 (tentative)

Monday, August 17, 2009 (tentative)

Monday, September 14, 2009

Tuesday, October 13, 2009

Monday, October 26, 2009

Monday, November 9, 2009

Monday, November 23, 2009

Monday, December 14, 2009

Monday, January 11, 2010

Monday, January 25, 2010

Monday, February 8, 2010

Monday, February 22, 2010

Monday, March 15, 2010

Monday, March 29, 2010

Monday, April 12, 2010

Monday, April 26, 2101

Monday, May 10, 2010

Monday, May 24, 2010

Monday, June 7, 2010

Monday, June 21, 2010

Hull School Committee Community Outreach Forums

Monday, September 14, 2009

Monday, October 26, 2009

Monday, November 23, 2009

Monday, January 11, 2010

Monday, February 8, 2010

Monday, March 15, 2010

Monday, April 12, 2010

Monday, May 10, 2010

Monday, June 7, 2010

Vote: 4-0-0

7.7 Update on Central Office Reorganization

Dr. Tyrell said that one administrator has been eliminated from the central office, one clerical staff member's hours and wages have been reduced resulting in a net savings of \$44, 993.

7.8 Update on Outsourcing Custodians

Dr. Tyrell stated that after a lengthy study and going out to bid on outsourcing custodian services it was decided not to outsource custodial services. Four companies, M & M Contracting Company, Empire

Cleaning Company, ISS Facility and SJ Services submitted bids. One of the companies did submit a bid lower than our current costs. The other three company's bids were higher. Most school systems do not outsource custodial services. We have agreed to a three-year contract with our current custodians. The custodians were very good to deal with and gave up some concessions. The first year includes a wage freeze and increase in health insurance. Years two (2) and three (3) include a one percent increase and a three percent increase.

8.0 New Business Items

Kristen Evans and Marianne Harte read the goals for the Budget Review Strategy Committee and announced the members who will volunteer to serve on the Committee. They noted that the first meeting would be on Wednesday, June 24, 2009 from 6:00 p.m. – 8:00 p.m. at the Hull High School Second Floor Exhibition Room. The Committee will meet throughout the summer and present an action plan to the School Committee in September and the Board of Selectmen in October.

9.0 School Committee Policy Issues

Jonathan Ford, Hull High School Principal requested removing the violations section of Policy ADC – Tobacco-Free School Policy and replace it with **as per the current Hull High School Handbook and Athletic Code.**

Motion: Catherine Bowes

Second: Marianne Harte

Moved to approve the following policies for second reading with requested change:

Policy AA	School District Legal Status
Policy AB	The People And Their School District
Policy AC	Nondiscrimination
Policy ACA	Nondiscrimination On The Basis Of Sex
Policy ACAA	Sexual Harassment (Also; GBB
Policy ACE	Nondiscrimination On the Basis Of Handicap
Policy AD	Educational Philosophy
Policy AD-E1	Mission Statement – Core Values
Policy AD-E2	Hull High School Mission Statement
Policy ADA	School District Goals and Objectives
Policy ADB	Town Of Hull Internet and Other Technology Resources Acceptable Use Policy And Acknowledgement
Policy ADB-E1	Town Of Hull/Hull Public Schools Internet And Other Technology Resources Acceptable Use Policy Acknowledgment
Policy ADB-E2	Town Of Hull/Hull Public Schools Internet And Other Technology Resources Acceptable Use Policy Supervisor's Acknowledgment
Policy ADC	Tobacco-Free Schools Policy (Also; GBED) <ul style="list-style-type: none">• Remove the violations section and replace it with as per the current Hull High School Handbook and Athletic Code.
Policy ADC-E	Hull Public Schools Tobacco-Free Workplace Agreement
Policy ADD	Safe Schools Policy
Policy ADDA	CORI Requirements
Policy AE	Commitment To Accomplishment

Vote: 4-0-0

10.0 Old Business Items

10.1 Subcommittee Updates

- Building Committee

The next Building Committee meeting is scheduled for Thursday, June 11, 2009 at Town Hall

- Budget Subcommittee

None

- Athletic Subcommittee

None

- Negotiations Subcommittee

None

Dr. Tyrell said she had received notification today from Frances Troy regarding the art room being dedicated to Donaldina Gately on Wednesday, June 17, 22009 at 7:00 p.m. at the L.M. Jacobs School

Marianne Harte requested inviting the high school students that went to El Salvador to come to the June 22, 2009 meeting to make a presentation on their trip to El Salvador.

11.0 Approval of Warrants

Motion: Catherine Bowes

Second: Kristen Evans

Moved to approve the payment of school warrants as presented.

Vote: 3-0-1 (Marianne Harte)

12.0 Correspondence to and Comments from School Committee Members

Catherine Bowes thanked the parents who organized the senior grad night at Hull High School. She said it was a great event.

Catherine Crawford, Parent, inquired if the last day of school was a full day.

After discussion, it was decided to have early dismissal for students on the last day of classes.

Motion: Kristen Evans

Second: Marianne Harte

Moved to approve Monday, June 22, 2009 a half-day for students only with no lunches served. Teachers are to remain in their buildings until the end of the day.

Vote: 4-0-0

13.0 Executive Session

14.0 Adjournment

Motion: Stephanie Peters

Second: Catherine Bowes

Moved to go into Executive Session at 8:35 p.m. for the purpose of discussing collective bargaining and not to return to Open Session.

Roll Call Vote: AYES: Marianne Harte, Catherine Bowes, Stephanie Peters, and Kristen Evans.